Opening a Nursing@Ovid Session

- Open the Nursing@Ovid URL with a browser, or by following a link on a web page, or using Athens or Shibboleth access

Select Resources to Search

- On login, Nursing@Ovid may take you directly into preselected resources and to the Main Search Page. To view the resources selected, choose Resources and Ovid Resources. Then access the Select Resource(s) to search box and Ovid Resources if you wish to change your selection.
- Select one resource by clicking on its name or
- Select several (or a Group) by clicking the checkboxes and Select Resources button
- To add external resources, include Ovid Universal Search sites (when available)

Search Page

- Choose Search on the Main Navigation Bar then select a search mode.

Basic Search

- Enter a complete topic or question, and click Search
- Select Include Related Terms to broaden your search
- Filter By Relevance to select 5 star results
- Add Limits or Filter By criteria as desired

Note: Change Filter By Relevance to 5 Star only, then change Sort By from SCORE (sorted by relevance) to Year of Publication (descending) to see the most recent highly relevant results.

- Enter each individual subject word/phrase and click Search. Mapping will suggest terms from the database vocabulary (when available)
- Use Keyword (.mp.) containing Title, Abstract, Subject Headings (or Full Text) and other fields for a general subject search
- Searching Author, Title (of article), Journal Name or Book Name is also possible
- Use the checkboxes to combine the required subjects with the AND or OR operator buttons, or enter the operator NOT

Advanced Search

- Enter multiple terms and search in all or specific fields
- Combine using the AND, OR or NOT operators
- Use truncation or wildcard symbols to search singular or plural forms or spelling variations
- Click + Add New Row to add additional search boxes

Note: Author searches are automatically truncated with *.

Multi-Field Search

- Enter multiple terms and search in all or specific fields
- Combine using the AND, OR or NOT operators
- Use truncation or wildcard symbols to search singular or plural forms or spelling variations
- Click + Add New Row to add additional search boxes

Note: Author searches are automatically truncated with *.
Operators

Four operators are available to combine terms:

• **OR** gathers together lists of terms, e.g. Australia or New Zealand; 2 or 3
• **AND** finds where terms occur together, e.g. rock and roll; 1 and adult sh.; 4 and 5
• **NOT** removes a term, e.g. spiders not insects; 1 not 2
• **adjX** locates terms which are within X words of each other in either direction, in a sentence or in a paragraph

**Note:** **adjX** does not cross paragraphs. Phrase searches search words in the order entered (except for stopwords/reserved words).

Truncation and Wildcards

Truncation or wildcard symbols find variations in spelling in Advanced Search or Multi-Field Search modes:

• Use * or $ or : at the end of a word, or part of a word, to retrieve unlimited suffix variations e.g. computer* for computer, computers, etc.
• Add a number to restrict to a certain number of characters e.g. computer*7
• Use # inside or at the end of a word to replace exactly one character e.g. wom#n
• Use ? inside or at the end of a word to replace zero or one character e.g. robot? or flavo?r

**Note:** Operators, Truncation, and Wildcard symbols are not valid in Basic Search mode.

Limits

Limits restrict search results to selected criteria. Limits are specific to the database(s) selected. Commonly used limits are available from the Search Page. All limits are made available by clicking the **Additional Limits** button.

Find Citation (when available)

Find Citation searches any combination of title, journal, author, volume, issue, page, publication year, publisher, unique identifier, (accession number) or DOI.
Search Tools (when available)

Searches the database vocabulary. Enter a subject word or phrase, select a dropdown tool and click Search. Tools vary by database. Examples include:

- **Map Term:** suggests subject terms within the database tree or thesaurus
- **Tree or Thesaurus:** locates a subject within the database tree or thesaurus structure
- **Permuted Index:** allows you to enter a single term and view an index of multi-word terms that include the word as well as associated “see” and “see related” terms

Other search tools offer insights into subheadings, subjects, subject classifications or publications, depending on the database(s) selected.

Search Fields

Searches (or browses) within resource fields. Enter a word or phrase, select one or more fields, and choose to Search or Display Indexes (when available). Clear Selected cancels choices. When displaying the indexes, a two-letter field label appears next to each term. Select all relevant entries and click Search for Selected Terms.

Search History

Searches, results, and search types are listed in the Search History window. Combine search statements by clicking checkboxes and selecting the operators AND or OR in Advanced Search mode, or by entering the search statement numbers and operator in the search box (e.g. 1 not 2). Delete searches using the checkboxes and Remove Selected button. Refine results or add to your search by using Results Tools on the left of the search results display.

Search Results

To view the results from the most recent search, scroll down the page or select Display to view any search result.

- Results appear in a Citation display, including Author, Title and Source information
- The View menu changes display to Title or Abstract
- Books@Ovid results include a book passage
- Journals@Ovid results include PDF (when available)
- To the right of each title, Abstract Reference, Complete Reference, Ovid Full Text (or Full Text) links may be available
- Links to Document Delivery, External Link Resolvers, and Library Catalogs may be added by the administrator
- To find related records, select the Find Similar or Find Citing Articles links (when available)
Print, Email, and My Projects

Output choices are at the top of each results page. Print, Email, Export, or Add to My Projects. Select results then an output icon. Select individual citations using the checkboxes, or Select All at the top of the page.

For more information about Ovid nursing products, go to http://www.ovid.com/nursing or for training materials and documentation, visit http://resourcecenter.ovidsp.com